

WASHINGTON PARISH COUNCIL



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Washington Parish Council Open Spaces, Recreation and Allotment (OSRA) Committee

MINUTES of the OSRA Committee Meeting held on Monday 16th June 2025 at the Washington Village Memorial Hall (Doré Room).

PRESENT: Cllr C. Brookes, Cllr A. Dillaway, Cllr O. Jupp, Cllr T. Keech (Chairman) and Cllr J. Thomas (Co-opted).

ALSO: Ms Z Savill, Clerk to the Council

PUBLIC: One member of the public

ABSENT: Cllr Hanvey

The meeting was opened at 7:45pm.

O/6/25/1 Apologies

The Committee **RESOLVED** to accept apologies from Cllr Hanvey.

O/6/25/2 Declarations of Interest and Dispensations.

The Chairman declared a personal interest in item **O/6/25/9 (MUGA Lighting)** because he had used the services of the applicant. The Committee **RESOLVED** to agree a dispensation to allow the Chairman to present the because he was the only member familiar with the history of the project. He took no part in the discussion or voting.

There were no other declarations of interests as defined under the Localism Act 2011 and the Council's Code of Conduct.

O/6/25/3 Minutes of the last meeting

The Committee **RESOLVED** to approved the minutes of the [OSRA Committee Meeting held on 19th May 2025.](#)

The Chair proposed and it was **RESOLVED** to bring forward agenda item **O/6/25/9 ('MUGA Lighting')** to allow Cllr Thomas to take part in the discussion and voting before leaving the meeting.

O/6/25/4 Washington Recreation Ground Charity: MUGA lighting

The Chairman reported on the Council's project to replace the MUGA

lighting with more energy efficient LED, agreed at the Full Council Meeting in November 2022 Minute Reference: **FC/23/11/10**.

It was noted that the £4,680 Lumineaux lighting from Case Electrical agreed at the same 2022 meeting, had been discontinued. Details of a like for like replacement by the same contractor for £4,737.94, was previously circulated.

Also circulated were quotations from the following consultants to prepare a planning application required for the lighting, to be submitted to the SDNPA:

- **Consultant A:** £1,650 plus £220 per hour for any additional work
- **Consultant B:** £ 1,005 plus £95 per hour for any additional work

It was noted that the planning fee to the SDNPA is to be advised. The Chairman withdrew from the discussion and took no part in the voting.

Members considered the quotations and proposals of services. Following a discussion, the Committee **RESOLVED** the following:

- To recommend Consultant B for the following reasons:
 - The services are more suited to the Council's requirements, there being no charge for attending and advising at meetings to discuss the proposed application;
 - Any additional costs would be agreed first as a fixed fee.
 - The clarity of schedule of works;
 - The consultant is a member of the local community and known to the Parish Council

The Committee further **RESOLVED** to recommend the revised quotation of **£4,737.94** for the LED lighting from Case Electrical

Cllr Thomas left the meeting.

O/6/25/5 Public Speaking

A member of the public spoke in support of his application for the vacant plot 6 on the Council's allotment and answered questions from members.

The Chairman proposed and it was **RESOLVED** to bring forward agenda item **O/6/25/7** (Applications for Plot 6) to allow the applicant to observe the Council's discussion before leaving the meeting.

O/6/25/6 Allotment: Applications for vacant plots

The Committee discussed a written application for the vacant Plot 6 and considered additional information from the applicant during the public session . There were no other applications received.

Following a discussion the Committee **RESOLVED** to defer a decision on the application to the Full Council meeting on 7th July. This is pending written details of the applicant's proposed infrastructure and scheme for keeping poultry on the plot, and feedback from the site Stewards.

O/6/25/11 HDC's CIL funding consultation

A copy of the consultation details were previously circulated and it was reported that these had been shared with the Village Hall Trustees.

The Clerk advised that she was preparing the Council's submission of the MUGA lighting project to the consultation before the 20th June extended deadline. There was insufficient time and staffing resources to gather the information and quotes required for the Council's other projects. The Committee noted the report.

O/6/25/12 Tree Warden

Details of the WSCC Tree Warden scheme was previously circulated and the Clerk outlined its benefits to the parish.

The Committee considered and **RESOLVED** to agree the appointment of a Parish Tree Warden subject to formal approval at the next appropriate meeting. Clerk to advertise the role.

O/6/25/13 First Extension Graveyard

The Committee considered and **RESOLVED** to approve a quotation of £350 from Mr G. Morley to reduce the ivy growth on the wall of the closed burial ground near Banks Cottage.

O/6/25/14 Any urgent Open Space, Recreation & Allotment and Footpaths and Conservation issues that may arise.

The Committee noted that there were no urgent matters to report.

O/6/25/15 Date and Time of next OSRA Meeting:

The Committee noted the following meeting dates:

Full Council: Monday 7th July 2025, 7:30pm

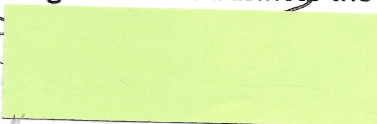
Planning & Transport (PT) Committee: Monday 21st July, 7:00pm

Finance Committee: Monday 21st July, 7:30pm

Open Spaces, Recreation Ground and Allotment (OSRA) Committee: Monday 21st July 8:00pm.

It was further noted that the PT meeting will finish slightly earlier and the OSRA Committee will commence slightly later to allow for the Finance meeting.

There being no further business the meeting was closed at 8:30pm

Signed. 

Dated..... 21-7-25